



Building Permit Application

New Commercial Building

Community Development
Department

Application Date:

Permit #

PROJECT ID

LOCATION INFORMATION

Project Location (Address)

Legal Description (Subdivision/Lot #), if applicable

Zoning

CONTACT INFORMATION

Design Professional in Repsonsible Charge (Name, Company Name)

Phone

Email

Mailing Address

ARCHITECT CIVIL MEP STRUCTURAL OTHER _____

Design Professional 2 (Name, Company Name)

Phone

Email

Mailing Address

ARCHITECT CIVIL MEP STRUCTURAL OTHER _____

Design Professional 3 (Name, Company Name)

Phone

Email

Mailing Address

ARCHITECT CIVIL MEP STRUCTURAL OTHER _____

Design Professional 4 (Name, Company Name)

Phone

Email

Mailing Address

ARCHITECT CIVIL MEP STRUCTURAL OTHER _____

General Contractor (Name, Company Name)

Phone

Email

Mailing Address

Project Owner (Name, Company Name)

Phone

Email

Mailing Address

PROJECT INFORMATION

Use Group

Construction Type

Total Floor Area

Estimated Project Value

REQUIRED SUBMITTAL DOCUMENTS

ARCHITECTURAL SITE PLAN GRADING PLAN SEDIMENT/EROSION CONTROL PLAN
 SITE UTILITY PLAN FLOOR PLAN(S) MEP PLAN(S) BUILDING ELEVATIONS
 LANDSCAPING PLAN STRUCTURAL PLAN(S) SPRINKLER PLANS/CALCS

The City of Republic requires five (5) complete sets of drawings for each submittal.

PLAN REVIEW PROCESS

1	Submit completed, signed application form and all required submittal documents
2	Review of 1st submittal (max. 10 business days)
<i>If Needed</i>	(Recommended) Meeting with Review Team to discuss review letter content
<i>If Needed</i>	Review of 2nd submittal (max. 5 business days)
<i>If Needed</i>	Review of 3rd submittal (max. 5 business days)
3	Approval of plans and issuance of building permit (FEES DUE PRIOR TO ISSUANCE)

CHARGES AND FEES

Sewer Service Inspection Fee	\$	Account #	
Water Service Inspection Fee	\$	Account #	
Water Impact Fee	\$	Account #	
Sewer Impact Fee	\$	Account #	
Meter Pit & Accessories (if applicable)	\$	Account #	
Emergency Notification Impact Fee	\$	Account #	
Building Permit Fee	\$	Account #	
Plan Review Fees	\$	Account #	
TOTAL FEES	\$		

GUARANTEE OF PAYMENT

By signing this application form, I acknowledge and accept responsibility for payment to the City of Republic for all fees and charges incurred by Third Party consultants for plan review or special inspection services.

ACKNOWLEDGMENT

By signing this application form, I hereby acknowledge that the information I have provided is complete and accurate to the best of my knowledge. Furthermore, I acknowledge my responsibility to conform to the applicable federal, state and local regulations pertaining to the project described by this application and attachments. I also understand that this application will expire within 180 days of the date of my signing, unless extended in writing by the Building Official.

Applicant Signature	Date
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Printed Name

