



## FIREWORKS PERMIT PROCESS

### **PLEASE OBTAIN A CITY OF REPUBLIC BUSINESS LICENSE BY SUBMITTING THE FOLLOWING:**

- Application for Temporary Seasonal License, including \$25 fee
- Current “NO TAX DUE” statement
- Letter of permission from property owner
- A copy of the State of Missouri Fire Safety License, State of Missouri Temporary Sales License, and a Certificate of Tent Flam Resistance with your permit application and site plan

#### **Firework tents require:**

- A site inspection from the Fire Department after the tent is erected
- A final inspection from the Fire Department after product placement
- A temporary power pole and final site inspection by the building inspector. This is part of the \$50 temporary structure permit; *any other inspections are additional fees.*

*The “Seasonal Sale of Fireworks” fee will be determined by measuring square footage at the stakes.*

Inspections by the Fire Department can be scheduled by calling 417-732-3802

Inspections by the building inspector can be scheduled by calling the 24-hour inspection line at 417-732-3170 for inspections the following day.

**BUILDS Department**  
4221 S. Wilson Creek Blvd.  
Republic, Missouri 65738-1472  
Phone: (417) 732-3150 Fax: (417) 732-3199  
[www.republicmo.com](http://www.republicmo.com)



# REPUBLIC BUILDS

Public Works • Community Development

## FIREWORKS STAND Temporary/Seasonal Business License Application

Fireworks may be sold from June 20th until July 4th by seasonal retail outlets.  
Hours of operation shall be permitted between 8:00 a.m. until 12:00 a.m. (Midnight).

Please answer all questions completely.  
Incomplete and unsigned applications will delay processing.

<b>A Business Name and Physical Location (Location of Firework Stand)</b>		
1. Business Name (DBA Name)		
2. Physical Location – Street (Do not use PO Box or Rural Route Number)		
City	State	Zip Code
3. Business Telephone Number		

<b>B Ownership Type</b>			
4. Ownership Type:			
<input type="checkbox"/> Sole Proprietor	<input type="checkbox"/> Partnership	<input type="checkbox"/> Government	<input type="checkbox"/> Trust
All ownership types listed below, unless specifically exempted, are required to be registered with the Missouri Secretary of State's Office. Please provide a copy of your registration.			
<input type="checkbox"/> Limited Partnership	<input type="checkbox"/> Limited Liability Partnership	<input type="checkbox"/> Limited Liability Company	
<input type="checkbox"/> Missouri Corporation	<input type="checkbox"/> Non-Missouri Corporation		

<b>C Owner Information</b>			
5. Owner Name (Enter Corporation, LLC or Partnership Name, if applicable).			
Address		E-mail Address	
City	State	Zip Code	County

**REPUBLIC BUILDS DEPARTMENT**  
204 North Main  
Republic, Missouri 65738-1472  
Phone: (417) 732-3150 Fax: (417) 732-3199  
[licensing@republicmo.com](mailto:licensing@republicmo.com)

Revised 2-22-2021

If an individual is listed as the owner, you must also provide the following:

Date of birth (MM/DD/YY)

Telephone Number

**D Mailing Address (Forms, Licenses and Notices will be mailed to this address)**

6. Address (street, rural route or PO Box)

City

State

Zip Code

**E Officer, Partner or Member**

7. Provide the officer, partner or member of your business who will be responsible for the purchase of the Business License.

Name (Last, First, Middle Initial)

Title

Home Address

City

State

Zip Code

County

Date of Birth (MM/DD/YY)

**F Retail Sales (Sales Tax Requirement)**

8. If you are required to collect and/or pay sales tax within the City of Republic, you are required to have a Sales Tax ID Number issued by the State of Missouri for the City of Republic.

Your Sales Tax ID Number issued by the State of Missouri is: \_\_\_\_\_

Please include a copy of your current Missouri No Tax Due Statement (issued by the Missouri Department of Revenue). For information, contact Taxation Division at 573-751-9268.

**G Zoning Requirements**

9. Please contact the Planning and Development Department to make sure your desired location meets the zoning requirements. Their phone number is (417) 732-3150.

10. City Ordinance #05-72 requires your business provide designated handicapped parking spaces at your place of business and you must show compliance when applying for a business license

**H Employees**

11. Total number of employees you anticipate will be working for your business?

Full Time (Including yourself) \_\_\_\_\_

Part-Time (Including yourself) \_\_\_\_\_

**I Property Owner**

12. Please attach a letter/statement from the owner of the property specifically stating your business has authorization to sell fireworks on their property and the date/year.

**J Signature**

Under penalties of perjury, I declare the above information and any attached supplements are true, complete and correct. I understand filing false information may result in the closing of my business. This application must be signed by the owner, if the business is a sole proprietorship, or by an individual listed in the Officer, Partners, or Members section of this application. The signing party is acknowledging they have direct supervision or control over the business license.

State and/or Federal law provisions regulate the presence of aliens in the United States. I understand that pursuant to 2008 Missouri House Bill 1549 certain public benefits are prohibited by law from being provided to aliens unlawfully present in the United States and that I do not and will not knowingly employ a person who is an unauthorized alien in connection with the business for which the permit or license has been or is being obtained and assert the obtaining of the permit or license will not violate the prohibition on providing certain public benefits for aliens unlawfully present in the United States as set forth in H.B. 1549. Should I become aware, after issuance of the permit or license and during the term of permit or license, the business is in violation of H.B. 1549, I will immediately notify the City of the violation. I understand failure to do so may result in denial/revocation/suspension of the permit or license. After notification of violation is provided to the City, the business shall immediately advise the City of steps being taken to correct the violation. A failure to timely correct the violation may result in denial/revocation/suspension of the permit or license.

Signature of Applicant	Title	Date (MM/DD/YY)
Printed Name	E-Mail Address	

Mail to: Republic BUILDS Department Public Works & Community Development 204 North Main Street Republic, MO 65738	Phone: (417) 732-3150 Fax: (417) 732-3199 E-mail: <a href="mailto:licensing@republicmo.com">licensing@republicmo.com</a>
--	--

DATE \_\_\_\_\_

PERMIT #: FWS \_\_\_\_\_

~ CITY of REPUBLIC ~

FIRE DEPARTMENT

APPLICATION FOR "SEASONAL" SALE OF FIREWORKS PERMIT

Check One:  New Application  Renewal Application Retail Sales Tax #: \_\_\_\_\_

OWNER/APPLICANT INFORMATION:

NAME OF BUSINESS: \_\_\_\_\_

NAME OF OWNER: \_\_\_\_\_ SOCIAL SECURITY #: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ COUNTY: \_\_\_\_\_ ZIP: \_\_\_\_\_

BUSINESS PHONE NUMBER: \_\_\_\_\_

APPLICANT'S NAME: \_\_\_\_\_

APPLICANT'S PHONE NUMBER: \_\_\_\_\_ APPLICANT'S ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

Does your business conduct special fireworks displays?:  Yes  No

(If so, an active Fireworks **Display** Permit must also be on file.)

PRODUCT SUPPLIER INFORMATION:

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

FIRE DEPARTMENT HAVING JURISDICTION: \_\_\_\_\_

I, \_\_\_\_\_, (**Owner**), certify that I am familiar with the rules and regulations of the State of Missouri Chapter 320 RSMO, and the City of Republic Ordinance 205.71, and their revisions, as they pertain to the fireworks industry in the City of Republic, State of Missouri.

I, \_\_\_\_\_, (**Applicant**), certify that I am familiar with the rules and regulations of the State of Missouri Chapter 320 RSMO, and the City of Republic Ordinance 205.71, and their revisions, as they pertain to the fireworks industry in the City of Republic, State of Missouri.

Permit Costs: \_\_\_\_\_ sq.ft. x \$0.08 = \$ \_\_\_\_\_ (Minimum charge: \$25.00)

Fire Chief: \_\_\_\_\_ Date: \_\_\_\_\_

*Fireworks sales limited to June 20<sup>th</sup> until July 4<sup>th</sup>, from 8:00 a.m. until 12:00 a.m. Permit expires 12:01 a.m., July 5<sup>th</sup> of application year.*



# Building Permit Application

## Accessory Structure or Temporary Structure

**BUILDS Department**  
**Phone: (417) 732-3150**  
**Email: [permits@republicmo.com](mailto:permits@republicmo.com)**

		Application Date:		Permit No:	
<b>Site Information</b>		Site Address:			
Legal Description <i>(office use only)</i>	PIN:	Lot Number:	Subdivision:	Zoning:	
<b>Owner Information</b>		Name:			
Address:		City:		State:	
Email Address:		Phone Number:		Zip:	
<b>Contractor Information</b>		Name (Contact Person):			
Name (Company):		Business License:			
Address:		City:		State:	
Email Address:		Phone Number:		Zip:	
<b>Project Information</b>	Accessory Structure (not more than 120 square feet) <input type="checkbox"/>		Temporary Structure (not more than 180 days) <input type="checkbox"/>		
	Dimensions: _____ ft. by _____ ft.		Total Square Feet: _____ sq. ft.		
Overall Height: _____ ft.		Total square footage of all existing Accessory Structures/Buildings onsite: _____ sq. ft.			
Length of Time (Temporary Structures only)		From: _____ To: _____		Number of days: _____	
Project Description: _____					

By signing this application form, I hereby acknowledge that the information I have provided is complete and accurate to the best of my knowledge. Furthermore, I acknowledge my responsibility to conform to the applicable federal, state and local regulations pertaining to the project described by this application and attachments. I also understand that this application will expire within 180 days of the date of my signing, unless extended in writing by the Building Official.

Date: \_\_\_\_\_ Name (please print): \_\_\_\_\_ Signature: \_\_\_\_\_



## **SITE PLAN REQUIREMENTS**

Site plans must show the following information:

The property lines and property dimensions

The location, size and shape of any structures presently on the property

The location and dimensions of the proposed permitted structure

The location and dimensions of all parking areas and driveways

The placement of any signage on the structure or property



## Article III: Fireworks

### Section 205.070 – Fireworks

CC 1999 §11-5; Ord. No. 99-50 §1(11-5), 11-8-1999; Ord. No. 05-24 §1, 5-9-2005]

- A. Aerial fireworks displays are allowable by civic and social organizations during the dates of June thirtieth (30th) to July fourth (4th), inclusive, between 8:00 P.M. to 12:00 Midnight and on such other dates as may be specifically approved and permitted by order of the City Council.
- B. Civic and social organizations desiring to hold aerial fireworks displays during the period of June thirtieth (30th) to July fourth (4th), inclusive, shall first contact the City Fire Department to request a permit. Upon approval, the City Fire Department shall issue the permit to said organization. In case of a rain out, said organization must inform the City Fire Department of the makeup date. Civil and social organizations desiring to hold aerial fireworks displays on dates other than June thirtieth (30th) to July fourth (4th), inclusive, shall make application to the City Council at least fourteen (14) days prior to the date any such display is desired to be scheduled. Such application shall set forth the date and times during which such display is desired to be scheduled, the specific reasons as to why the display is to be held, and such other information as the Council may require, including the names and addresses of all persons responsible for conducting such display. If the City Council, in its discretion, is of the opinion such display would constitute a legitimate community event, it may issue a special permit authorizing the requested display. If any such display is authorized by special permit, nothing herein shall be construed as requiring the City Council to authorize a special permit to the same organization for displays desired to be scheduled in successive years. If a request for a special use permit is made less than fourteen (14) days before the event, the applicant shall be required to post a cash bond in an amount sufficient to cover any cost incurred by the City as a result of the shortened time period. Such cost shall include, but is not limited to, overtime cost, cost of cleanup, police and fire services, etc., and those costs shall be deducted from the cash bond and the balance, if any, returned to the applicant.
- C. Organizations holding a fireworks display must provide adequate off-street parking for the occasion and provide reasonable care to protect against health and fire hazard during the occasion.
- D. Fireworks used by individuals within the City of Republic will be permissible only on July fourth (4th) and only between the hours of 10:00 A.M. through 12:00 Midnight.
- E. If the user of the fireworks has a complaint submitted against his/her use of such fireworks, then the user shall be so notified by the Republic Police Department to cease and desist his/her use of said fireworks. If the user continues to use the fireworks after said notice from the Republic Police Department, then he/she shall be in violation of this Code and be cited for a nuisance and shall be brought before the Municipal Court with a penalty available as outlined in Section 100.220.

## Section 205.071 - Regulation of the Sale of Fireworks.

[Ord. No. 05-25 §§1 — 2, 4-25-2005]

A. *Definitions.* The following definitions shall be used in the regulation of the sale of fireworks:

### **SITE PLAN**

Consists of a detailed, hand drawn sketch of the area to be used. The sketch will include the placement of the seasonal outlet with dimensions and distances in relation to streets, other structures, access and available parking.

### **STRUCTURE**

That which is built or constructed of a number of parts held or put together in a specific way. This may be habitable or inhabitable.

### **TENT**

A structure, enclosure or shelter constructed of fabric or pliable material supported by any manner except by air or the contents that it protects.

### **VEGETATION**

Weeds, grass, vines or other growth that is capable of being ignited and endangers property shall be cut down and removed by the owner or occupant of the premises.

B. *General Requirements For Sale Of Fireworks.*

1. All seasonal retail fireworks tents and stands shall have a City of Republic business license. Shall have an approved fire inspection from the Fire Department and temporary structure permit from the Planning and Development Department. Seasonal retail fireworks tents and stands shall be located in "C-1", "C-2", "M-1", "M-2" zoning districts. The fireworks retailer shall have an approved seasonal fireworks permit from the Missouri Division of Fire Safety before applying for the City business license and temporary structure permit.
2. Fireworks shall be offered for sale from June twentieth (20th) until July fourth (4th) for seasonal retail outlets. Hours of operation shall be permitted between 8:00 A.M. until 12:00 A.M. (Midnight).
3. Seasonal retail fireworks outlets shall comply with all the provisions of the City of Republic codes and ordinances relating to the sale and storage of fireworks.
4. Two (2) copies of a site plan showing the location of the seasonal retail fireworks tent/stand shall be submitted and approved by the Fire Department and Planning and Development Department before the structure is in place on site or erected. Site plans shall include location of electrical service, the size of the tent/stand, parking for customers and temporary living quarters if they are remote from the tent/stand.
5. Fees for the Fire Department's inspection and site review shall be eight cents (\$0.08) per square foot for structures and tents over five hundred (500) square feet in size with a minimum charge of twenty-five dollars (\$25.00). For the purpose of determining tent sizing, support ropes and guy wires shall be considered as part of the temporary membrane structure, tent or canopy.

6. All tents used for the sale of fireworks shall be constructed of a flame-retardant material. The operator/owner of the tent shall have documentation to this effect on file within the tent. The tent shall also have this documentation stamped on it in an accessible location for inspection.
7. The operators/owners of the tents and seasonal retail stands shall have documentation on file within the tents and seasonal retail stands showing that liability insurance has been purchased and is current for the specific location that the seasonal retail operation is located.
8. All vegetation within a one hundred (100) foot perimeter of the tent or seasonal retailer stand shall be no higher than four (4) inches. For the purpose of determining required distances, support ropes and guy wires shall be considered as part of the temporary membrane structure, tent or canopy.
9. Fireworks shall not be sold, stored or discharged within five hundred (500) feet of where a volatile, combustible or flammable liquid or gases is sold, stored, vented or dispensed. For the purpose of determining required distances, support ropes and guy wires shall be considered as part of the temporary membrane structure, tent or canopy.  
*Exception:* Portable generators approved for the intended use and installed accordingly to NFPA 70, the National Electrical Code, shall be allowed when used as a primary source of power when no commercial source is available. The generator shall be a minimum of fifty (50) feet from the seasonal outlet and fireworks storage. Minimal fuel shall be stored on site in an approved container not in proximity of the generator or sales, storage area.
10. Fireworks shall not be sold within permanent structures that have mixed or multiple occupancies defined by the Fire or Building Code.
11. Trash, rubbish and empty boxes shall be stored a minimum of twenty-five (25) feet from the location of the seasonal retail operation (tent or stand). For the purpose of determining required distances, support ropes and guy wires shall be considered as part of the temporary membrane structure, tent or canopy.
12. No open flame cooking equipment shall be allowed within the seasonal retail location.
13. No open flame or portable space heater shall be located within the seasonal retail location.
14. "No Smoking" signs shall be posted at all ingress points to the seasonal retail tent, on the center supporting poles and throughout the seasonal retail tent as needed.
15. "No Smoking" signs shall be posted at all points of sale to the seasonal retail stand.
16. "No Smoking" signs shall have letters of no less than six (6) inches in height and all letters shall be a contrasting color from the background of the sign and the tent or stand. Signs on the center supporting poles of the seasonal retail tents shall be posted six (6) feet above the finished grade to the bottom of the sign. All "No Smoking" signs shall be readily recognizable.
17. All seasonal retail tents and stands shall be located a minimum of fifty (50) feet from other structures. For the purpose of determining required distances, support ropes and guy wires shall be considered as part of the temporary membrane structure, tent or canopy.

18. All seasonal retail stands and tents shall be located no closer than twenty (20) feet from the right-of-way of all roads, streets, alleys and property lot lines. For the purpose of determining required distances, support ropes and guy wires shall be considered as part of the temporary membrane structure, tent or canopy.

*C. Violation — Penalties.* Persons who shall violate a provision of this Section or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the Fire Code official, or of a permit or certificate used under provisions of this code shall be guilty of misdemeanor, punishable by a fine of not more than one thousand dollars (\$1,000.00) per day per violation for each day the violation exists or by imprisonment not exceeding one (1) day per violation, or both such fine and imprisonment. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

## Section 415.070 - Temporary Banners.

[CC 1999 §26-116; Ord. No. 04-71 §1, 12-27-2004]

### A. *Temporary Banners Permitted.*

1. Except as otherwise exempted in Section **415.030**, or provided in this Section, **temporary banners** may only be used in a business area.
2. In non-business areas, each premises may display one (1) **temporary banner** not exceeding four (4) square feet in effective area for up to seven (7) consecutive days twice each calendar year.

### B. *General Provisions.*

1. The effective area shall not exceed thirty-five (35) square feet.
2. All **temporary banners** shall be attached **banners**.
3. Each business may display one (1) attached **temporary banner** as set forth below.

### C. *Temporary Banners — Duration Of Display.*

1. A business or premises shall be allowed to display a **temporary banner** for not more than thirty (30) days per display period and not more than ninety (90) days per calendar year.
2. No **temporary banner** shall be displayed without obtaining a new permit before each display period.
3. In business areas, a **temporary** business with a valid business license and a **temporary** building permit may apply for and obtain a special permit which would allow the use of a **temporary banner** for the period of the building permit. Such a **banner** must be attached to a **temporary** or permanent structure and may not exceed thirty-two (32) square feet in effective area.

D. *Temporary Banners — Emergency Uses.* In the event a sign or business is substantially damaged through fire, flood, act of God, insurrection, riot or similar emergency beyond the control of the business owner or occupant, a **temporary banner** shall be allowed for a period of time not to exceed sixty (60) days, unless the time period is extended by the Planning and Development Department for a continuing hardship.