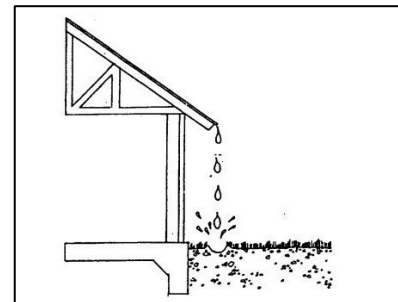
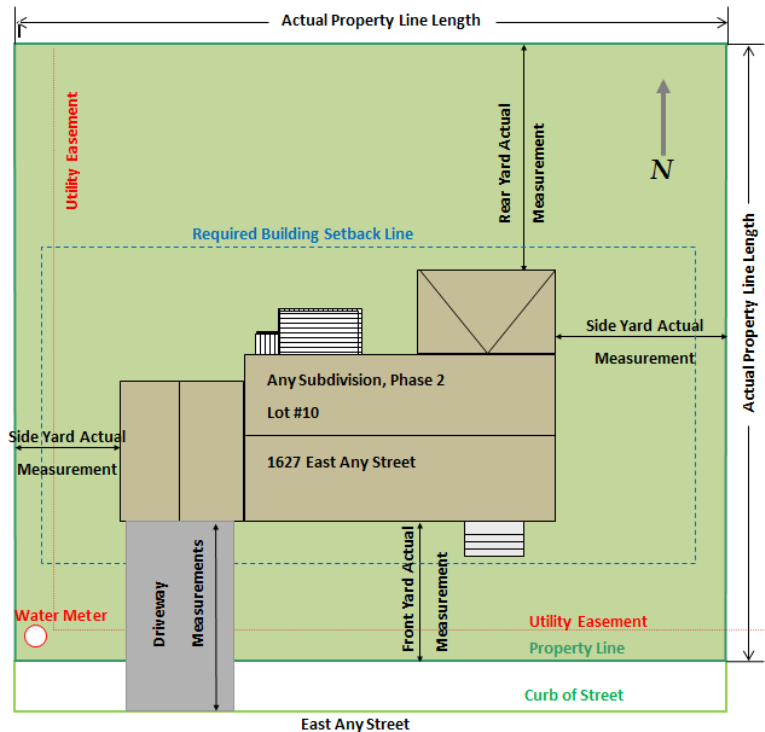


RESIDENTIAL BUILDING PERMIT INSTRUCTION PACKET

Please include the following documents with the **Residential Building Permit Application**:

- Foundation Plan**
- Floor Plan(s)** labeling the use of each room, and the location of fixtures, windows, and doors
- Roof Plan**
- Site Plan** clearly depicting:
 - Directional arrow showing North
 - Location and dimensions of front, side, and rear yard setbacks to the nearest **drip edge**, which accounts for any overhangs, of the structure. Dimension the **drip edge**, itself
 - Location, size, and shape of all existing and proposed structures
 - Location and dimensions of all parking areas and driveways
 - Location of any easements, floodplains, or other pertinent natural features



Example of Drip Edge

Application Form Instructions:

- Identify the type of structure proposed for construction:
 - **Single Family Detached:** One (1) dwelling unit on one (1) lot, separated from all other structures
 - **Single Family Attached:** Two (2) dwelling units on two (2) lots, sharing a common wall (Note: wall must be of fire resistant construction, and labeled as such on plans)
 - **Two Family:** Two (2) dwelling units on one (1) lot
 - **Addition:** An increase in the floor area to any of the above structure types