



BUILDING DEMOLITION INSTRUCTION PACKET

Please complete the following when submitting the **Building Demolition Permit Application**:

- Contract for Demolition:** The Applicant must provide one (1) of the following documents:
 - Contract signed by the Property Owner and Demolition Contractor
 - Letter from the Property Owner or Legal Agent stating agreement to demolish
- Asbestos/Harmful Materials:** If asbestos or other harmful materials are present, the Property Owner/Applicant must contact the appropriate agency (Missouri Department of Natural Resources) to determine the extent and proper means of disposal.
- City Water Superintendent Notification:** All water laterals must be shut off and properly terminated. A representative of the Water Department must authorize the Demolition Permit.
- City Wastewater Superintendent Notification:** The Property Owner/Applicant is responsible for capping the sewer lateral at the property line. A representative of the Wastewater Department must authorize the Demolition Permit.
 - If the structure is on a septic tank, the Property Owner/Applicant must present a letter stating such.
- Other Utility Notification:** The Property Owner/Applicant must contact all applicable utility companies and notify of intent to demolish. A representative of all applicable utilities must authorize the Demolition Permit.
- Adjacent Property Owners Notification:** The Property Owner/Applicant must notify all adjacent property owners. The Demolition Permit issued by the City of Republic in no way grants permission to trespass. If it is necessary to trespass on adjacent property, written permission must be granted by the Property Owner(s).
- Building Demolition Permit Fee:** (payment by cash or check due at time of approval)
 - \$50.00 paid

Prior to demolition, the Property Owner/Applicant must schedule a Demolition Inspection, verifying the following:

- Temporary Barriers:** Temporary barriers must be placed at sidewalks, alleys, roadways and where pedestrian traffic may come into contact with debris.
- Notification of Emergency Services:** The Republic Fire and Police Departments must be notified a minimum of twenty-four (24) hours in advance of demolition.
 - Notification of Republic Fire Department
 - Notification of Republic Police Department

CONTACT INFORMATION

MO Department of Natural Resources: (800) 361-4817
Republic Wastewater Superintendent: (417) 732-3461
Republic Water Superintendent: (417) 732-3441
Republic Fire Department: (417) 732-3800
Republic Police Department: (417) 732-3900

City Utilities of Springfield: (417) 863-9000
Ozark Electric: (800) 947-6393
Spire Energy: (800) 582-1234
Empire Electric District: (800) 206-2300

